

**Kalamazoo Covenant Academy
Board of Directors**

**BOARD MEETING
AGENDA**

Date: May 20, 2021
Time: 12:00 PM
Location: [Zoom Meeting](#)

- A. Call to Order**
- B. Oath of Office-Casey Alger**
- C. Roll Call**

Casey Alger, President	<input type="radio"/> Present	<input type="radio"/> Absent
John Lewis, Vice President/Secretary	<input type="radio"/> Present	<input type="radio"/> Absent
Albert Little, Treasurer	<input type="radio"/> Present	<input type="radio"/> Absent
Barb Miller, Member	<input type="radio"/> Present	<input type="radio"/> Absent
Sandy Standish, Member	<input type="radio"/> Present	<input type="radio"/> Absent
Marc Schupan, Member	<input type="radio"/> Present	<input type="radio"/> Absent

Other Attendees:

Joe Tenbusch, Sr Dir of Retention & Mission Values	Sam Joseph, Founder
Mandy Acker, Dir of Academic Progress	Matt Cawood, GVSU
Gretchen LaHaie, Director of Operational Services	Ross Keilen, KCA Legal Counsel
Kares Johnson, Supervisor of Academic Progress	Dan Matthews, CAF Consultant
Lluvi Diaz-Lanier, Assistant School Leader	

- D. Public Comment on Agenda** (comment on Agenda items only, reserved to three minutes per person)

- E. Approval of Agenda**

Motion: _____ Second: _____
Ayes: _____ Opposed: _____

- F. Approval/Acceptance of Standard Business**

Approval of the following board meeting minutes

- a. Board Meeting Minutes – April 22, 2021**

Motion: _____ Second: _____
Ayes: _____ Opposed: _____

- b. School Report**

- i. Retention Update (Joe Tenbusch)**
- ii. Progress Update (Kares Johnson/Mandy Acker)**

% of KCA Weekly Interactions:		
Week	% of 2 TWI	% of 1 TWI
4/6/2021	15%	38%

This is a meeting of the Board of Directors, held in public, for the purpose of conducting the Academy's business, and is not to be considered a public community meeting. A time for public participation during the meeting is indicated in the agenda.

4/13/2021	30%	54%
4/20/2021	26%	51%
4/27/2021	28%	56%

- c. **Financial/Personnel Update (Gretchen LaHaie)**
 - i. **Finance Update-Balance Sheet & YTD**
 - ii. **Personnel Update**
 - 1. **New Hires-None**
 - 2. **Exiting Staff-None**
 - 3. **Current Openings:**[School Leader](#), [Teacher](#), [Special Education Teacher](#), [Social Worker](#)
- d. **GVSU Update (Matt Cawood)**
- e. **Legal Update (Ross Keilen)**

G. Correspondence

H. Old Business

- a. [Recertification of the KCA Extended COVID-19 Learning Plan](#)
Motion: _____ Second: _____
Ayes: _____ Opposed: _____

I. New Business

- a. **Approval of the following loan/debt retirement transactions:**
 - i. **Resolution accepting the PNC Bank Loan of \$700,000 and authorizing the KCA Board Treasurer to sign on behalf of the academy**
 - ii. **Approval to retire the IFF loan debt through the use of the \$700,000 PNC loan proceeds with any remaining balance to be funded directly from KCA cash proceeds**

Motion: _____ Second: _____
Ayes: _____ Opposed: _____

- b. **Approval of the KCA/GVSU Charter School Renewal Contract**
 - i. **Contract Amendment & Renewal**
 - ii. **Terms and Conditions**
 - iii. **Schedule 7-4 (Methods of Accountability and Assessment)**

Motion: _____ Second: _____
Ayes: _____ Opposed: _____

- c. **Approval of the [2021-2022 Employee Handbook](#)**

Motion: _____ Second: _____
Ayes: _____ Opposed: _____

J. Discussion

K. Public Comment on Non-Agenda Items

L. Reminder for next board meeting:

Budget Meeting: Thursday, June 24, 2021 @ 12:00 PM

Regular Meeting: Thursday, June 24, 2021 @ 12:10 PM

M. Adjournment

Motion: _____ Second: _____

Ayes: _____ Opposed: _____