

**Kalamazoo Covenant Academy
Board of Directors**

**BOARD MEETING
AGENDA**

Date: June 24, 2021
Time: 12:10 PM
Location: [Zoom Meeting Link](#)

A. Call to Order

B. Oath of Office-

C. Roll Call

Casey Alger, Interim President	<input type="radio"/> Present	<input type="radio"/> Absent
John Lewis, Vice President/Secretary	<input type="radio"/> Present	<input type="radio"/> Absent
Albert Little, Treasurer	<input type="radio"/> Present	<input type="radio"/> Absent
Barb Miller, Member	<input type="radio"/> Present	<input type="radio"/> Absent
Sandy Standish, Member	<input type="radio"/> Present	<input type="radio"/> Absent
Marc Schupan, Member	<input type="radio"/> Present	<input type="radio"/> Absent

Other Attendees:

Mandy Acker, Dir of Academic Progress	Sam Joseph, Founder
Kares Johnson, Supervisor of Academic Progress	Dan Matthews, CAF Consultant
Lluvi Diaz-Lanier, Assistant School Leader	Matt Cawood, GVSU
Gretchen LaHaie, Director of Operational Services	Ross Keilen, KCA Legal Counsel

D. Public Comment on Agenda (comment on Agenda items only, reserved to three minutes per person)

E. Approval of Agenda

Motion: _____ Second: _____
Ayes: _____ Opposed: _____

F. Approval/Acceptance of Standard Business

Approval of the following board meeting minutes

a. Board Meeting Minutes – May 20, 2021

Motion: _____ Second: _____
Ayes: _____ Opposed: _____

b. School Report (Mandy Acker)

% of KCA Weekly Interactions:		
Week	% of 2 TWI	% of 1 TWI
5/4/21	25%	49%

This is a meeting of the Board of Directors, held in public, for the purpose of conducting the Academy's business, and is not to be considered a public community meeting. A time for public participation during the meeting is indicated in the agenda.

5/11/21	30%	51%
5/18/21	28%	58%
5/25/21	20%	44%

c. Financial/Personnel Update (Gretchen LaHaie)

i. Approval of the following budgets:

a. 2020-2021 KCA Final Budget Amendment

b. 2021-2022 KCA Projected Budget

Motion: _____ Second: _____

Ayes: _____ Opposed: _____

ii. Personnel Update

1. New Hires-None

2. Exiting Staff-None

3. Current Openings: [School Leader](#), [Teacher](#), [Special Education Teacher](#)

d. GVSU Update (Matt Cawood)

e. Legal Update (Ross Keilen)

G. Correspondence

H. Old Business

a. [Recertification of the KCA Extended COVID-19 Learning Plan](#)

Motion: _____ Second: _____

Ayes: _____ Opposed: _____

I. New Business

a. Approval of the following Educational Service Provider (ESP) contracts:

i. CAF/KCA Management Services Contract

ii. Axios/KCA Employment Services Contract

Motion: _____ Second: _____

Ayes: _____ Opposed: _____

b. Approval of the following items:

i. 2021-2022 Auditor Engagement Letter

ii. [Budget Timeline and Designation of Chief Administrative Officer](#)

Motion: _____ Second: _____

Ayes: _____ Opposed: _____

c. [Approval of the Organizational Resolutions \(i-vi\)](#)

i. Election of Officers

1. Board President _____

2. Board Vice President _____

3. Board Secretary _____

4. Board Treasurer _____

- ii. **Designation of Legal Counsel**
- iii. **Indemnification of Authorizer**
- iv. **Indemnification of Certain Individuals Associated with the Academy**
- v. **Compliance with All Laws, Rules, and Regulations**
- vi. **Bank Account Designation and Signatories**

Motion: _____ Second: _____
Ayes: _____ Opposed: _____

d. **Approval of the Operational Resolutions (i-viii)**

- i. **Board Correspondence Agent**
- ii. **Civil Rights Representative**
- iii. **McKinney-Vento Assistance Act**
- iv. **Freedom of Information Act Coordinator**
- v. **Designation of Title IX Representative**
- vi. **Executive Summary of Title IX**
- vii. **Principal Office and Public Notice Posting Location**
- viii. **Newspaper for Public Notice**

Motion: _____ Second: _____
Ayes: _____ Opposed: _____

J. Discussion

K. Public Comment on Non-Agenda Items

L. Reminder for next board meeting:

Regular Meeting: Wednesday, August 18, 2021 @ 12:00 PM

M. Adjournment

Motion: _____ Second: _____
Ayes: _____ Opposed: _____