

**Kalamazoo Covenant Academy**

400 W. Crosstown Parkway

Kalamazoo, MI 49001

(269) 888-2700

**Board Meeting**

**KALAMAZOO COVENANT ACADEMY**

**BOARD OF DIRECTORS**

Date: August 21, 2018  
Time 12:00 P.M.  
Location 400 W. Crosstown Parkway, Kalamazoo, MI 49001

**MINUTES**

MEETING TYPE:    X Regular    Special    Proposed    X Approved

**A. Call to Order**

The meeting was called to order at 12:00 PM with confirmation that a quorum was present.

**B. Roll Call**

Luke Kujacznski, President	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Barbara Miller, Vice President	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
John Lewis, Secretary	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Albert Little, Member	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Elizabeth Bernhard, Treasurer	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

**Other Attendees:**

Jon Felske, CAF; Gretchen LaHaie, CAF; Jerri-Lynn Williams-Harper, KCA Administrator;  
Jennifer Carpenter, Board Recording Secretary; Don Copper, GVSU, Pat Morand,  
Dan Mathews, Doug McNeil Legal Counsel

**C. Public Comment on Agenda- None**

**D. Approval of Agenda as amended**

**Motion:** Elizabeth Bernhard motioned to approve the agenda

**Support:** John Lewis second the motion

**Ayes:** 4    **Nays:** 0

**E. Approval/Acceptance of Standard Business**

**i Board Meeting Minutes –Budget Hearing- June 27, 2017**

**Motion:** Elizabeth Bernhard motioned to approve the agenda

**Support:** Albert Little second the motion

**Ayes:** 4    **Nays:** 0

**ii. Board Meeting Minutes-Regular Meeting-June 27, 2017**

**Motion:** Elizabeth Bernhard motioned to approve the agenda

**Support:** Albert Little Second the motion

**Ayes:** 4    **Nays:** 0

**iii School Update (Jon Felske)**

- New English teacher (Stacy Smith) will be starting Aug. 29. KCA will be administering the following test; WIDA, NWEA, SAT, TABE, Workeys. Transcripts are being Digitized for all students, Mobile Health unit on site in September for students and their children.

A copy of the meeting minutes is available for public inspection at 125 Catherine Ave, Muskegon, MI 49442, within 8 business days for proposed minutes and within 5 business days of approval for approved minutes.

The Academy shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-336, 62 USC § 12101 et seq or any successor law. Should you require specific accommodation(s) please contact Ms. Jennifer Carpenter (616-780-4041) prior to the meeting.

**Kalamazoo Covenant Academy**

400 W. Crosstown Parkway

Kalamazoo, MI 49001

(269) 888-2700

---

- iv. **GVSU Update (Don Copper)**
    - Reported that Dan Warren will be retiring. Replacement is Matt Kaywood, GVSU Charter has opened 78 Charter Schools, More options for Professional Development.
  - v. **Update on Legal Matters (Doug McNeil) – None**
  - vi. **Financial Update (Gretchen LaHaie)**
    - Reported on KCA fund balance from last year. KCA received a \$40,000 grant for school furniture. KCA was given a \$30,000 donation from the Kalamazoo Community Foundation to support two classrooms that students and children work in.
- F. Correspondence-None**
- G. Old Business-None**
- H. New Business**
- a. **Approval to add the KCA Board President and Vice President as designated signers to the PNC bank account.**

**Motion:** Albert Little motioned to approve  
**Support:** John Lewis seconded the motion  
**Ayes:** 4    **Nays:** 0
  - b. **Approval to open an PNC bank account (sub account within our current account) for the purposes of establishing an account for building Administration to use.**

**Motion:** Elizabeth Bernhard motioned to approve  
**Support:** Albert Little seconded the motion  
**Ayes:** 4    **Nays:** 0
  - c. **Approval of the 2018-2019 KCA Student Handbook**

**Motion:** John Lewis motioned to approve  
**Support:** Albert Little seconded the motion  
**Ayes:** 4    **Nays:** 0
  - d. **Approval to Accept the Allied Universal Security Contract for Services at KCA.**

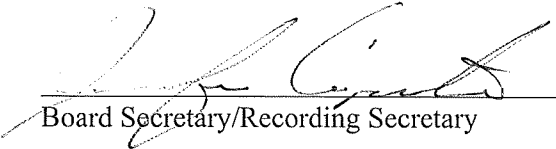
**Motion:** John Lewis motioned to approve  
**Support:** Albert Little seconded the motion  
**Ayes:** 4    **Nays:** 0
- I. Discussion-None**
- J. Public Comment on Non-Agenda Items-None**
- K. Reminder for the next board meeting:**  
Regular Meeting: Thursday, October 18, 2018 @ 12:00 PM @ KCA
- L. Adjournment**  
The meeting was adjourned at 12:37 P.M.  
**Motion:** John Lewis motioned to approve the meeting adjournment.  
**Support:** Albert Little seconded the motion.  
**Ayes:**4    **Nays:** 0
- 

A copy of the meeting minutes is available for public inspection at 125 Catherine Ave, Muskegon, MI 49442, within 8 business days for proposed minutes and within 5 business days of approval for approved minutes.

The Academy shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-336, 62 USC § 12101 et seq or any successor law. Should you require specific accommodation(s) please contact Ms. Jennifer Carpenter (616-780-4041) prior to the meeting.

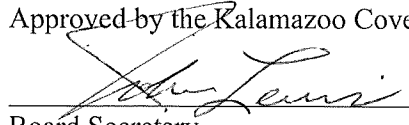
**Kalamazoo Covenant Academy**  
400 W. Crosstown Parkway  
Kalamazoo, MI 49001  
(269) 888-2700

---

  
Board Secretary/Recording Secretary

10-18-18  
Date

Approved by the Kalamazoo Covenant Academy Board of Directors on October 18, 2018.

  
Board Secretary

10-18-18  
Date

---

A copy of the meeting minutes is available for public inspection at 125 Catherine Ave, Muskegon, MI 49442, within 8 business days for proposed minutes and within 5 business days of approval for approved minutes.

The Academy shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-336, 62 USC § 12101 et seq or any successor law. Should you require specific accommodation(s) please contact Ms. Jennifer Carpenter (616-780-4041) prior to the meeting.